

Recommender Name \_\_\_\_\_ Applicant Name \_\_\_\_\_



# Pneuma Institute

## Spiritual Direction & Leadership Program

### Reference Form

Name of Applicant \_\_\_\_\_

NOTE TO APPLICANT: I understand that this letter of reference will be used only for admission consideration, that I have the right of access to or may waive my right of access to this information and that failure to check my preference and sign below renders my access void.

I hereby \_\_\_\_\_ WAIVE my right of access/ \_\_\_\_\_ DO NOT WAIVE my right of access to this letter of reference.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

NOTE TO RECOMMENDER: The applicant is applying for admission to the Pneuma Spiritual Direction and Leadership Program and has asked that your evaluation be considered as part of the information on which admission to the program will be determined. Under the Family Educational Rights and Privacy Act of 1974, the applicant, if admitted and enrolled, will have access to the information which you provide unless the right to access has been waived above.

\_\_\_\_\_  
Recommender Name

\_\_\_\_\_  
Profession/Ministry

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State Zip Code

NOTE TO RECOMMENDER: The applicant is applying for admission to *Pneuma*, a two-year certificate program in spiritual direction and leadership rooted in the *Spiritual Exercises* of Ignatius of Loyola and grounded in a rich ecumenical dialogue. The preparation will include classroom study, experiential training and supervised practice. The applicant has selected you as one of three references to help us discern whether he/she has the gifts and maturity to complete the program and emerge as one who will be a wise and perceptive leader and a sensitive and discerning spiritual director. The information which you provide is critical to our discernment and we are grateful to you for taking the time to briefly address each of the questions below. Please feel free to use additional sheets of paper as needed. This is a pdf document that allows you to insert your answers into this form, save it, and email it. Or you may type your responses to the questions on a separate sheet of paper.

Please send your completed reference form to *Kathy Yarzebinski, Director of Programs, Pneuma SDLP, 211 Indiana Drive Glenshaw, PA 15116* or email to *kathyar@verizon.net*. If you have questions, please do not hesitate to call Kathy Yarzebinski at (412) 965-3001. **Thank you!**

**1. How long and in what capacity have you known the applicant?**

**2. In your experience with this applicant, does the applicant possess:** (check the appropriate descriptor for each item)

- (a) a poor fair good strong capacity for self-awareness and reflection;
- (b) a poor fair good strong ability to establish and maintain appropriate boundaries;
- (c) a poor fair good strong sense of identity and emotional maturity;
- (d) a poor fair good strong intellectual capacity, teachable spirit and commitment to engage in graduate level preparation for the ministry of spiritual direction and leadership?

